

**OSTİM TECHNICAL UNIVERSITY  
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES**

**COURSE SYLLABUS FORM  
2022-2023 SPRING**

<b>SPAN101 Introduction to Spanish</b>							
<b>Course Name</b>	<b>Course Code</b>	<b>Period</b>	<b>Hours</b>	<b>Application</b>	<b>Laboratory</b>	<b>Credit</b>	<b>ECTS</b>
Introduction to Spanish 1	SPAN101	1	3	0	0	3	4

<b>Language of Instruction</b>	Spanish
<b>Course Status</b>	Elective
<b>Course Level</b>	Bachelor
<b>Learning and Teaching Techniques of the Course</b>	Lecture, Question-Answer, Problem Solving, Teamwork,

<b>Course Objective</b>
<p>The objective of this course is to provide the students with an introduction to the Spanish language. At the end of this course the students will be able to interact in a simple way both orally and in writing; they can understand slow and clear Spanish talks and basic texts. The students also will be able to read and pronounce every Spanish written texts and they can express themselves by writing at a basic level. Other than gaining basic proficiency in writing, reading, speaking and listening, the students will also have the ability to think critically about how Spanish language works.</p>

### Learning Outcomes

On successful completion of this course, the students should be able to:

1. Recognize individual sounds and common stress patterns in Spanish
2. Give personal details like names, surnames, address, phone number etc.
3. Interact by using basic forms of communication like greetings, farewells, please, thanks etc.
4. Ask and answer simple questions about themselves and other people, describing themselves, where they live, what they do etc.
5. Use simple phrases and very simple sentences to describe his/her family or people he/she knows and link group of words with very basic linear connectors like “and”, “because”, or “or”.
6. Ask and answer simple questions about likes, dislikes, preferences about vacations.
7. Produce simple phrases to describe a place including climate situation.

### Course Outline

SPAN 101 is the introductory course of Spanish language courses. This course is for the students who have not taken Spanish classes before or have a little experience with Spanish language. This course is designed to develop basic communication skills in both oral and written Spanish. Moreover this course aims students’ intercultural knowledge and understanding by introducing the culture of the Spanish speaking world. The course is offered in the fall and spring semesters.

### Weekly Topics and Related Preparation Studies

Weeks	Topics	Preparation Studies
1	Introduction	<ul style="list-style-type: none"> <li>– General knowledge about Spanish language.</li> <li>– Greetings and goodbyes.</li> <li>– Introduce oneself</li> </ul>
2	Presentation and numbers	<ul style="list-style-type: none"> <li>– Numbers between 1-10</li> <li>– Nationalities</li> <li>– Professions</li> <li>– The verb SER (to be)</li> <li>– Singular pronouns</li> <li>– Basic communicative phrases to be used in classroom</li> <li>– Spanish alphabet</li> </ul>

3	Basic words and verbs to communicate	<ul style="list-style-type: none"> <li>– Single indefinite articles (un, una)</li> <li>– Single definite articles (el, la)</li> <li>– Plural Pronouns</li> <li>– The verbs SER (to be) TENER (to have) LLAMARSE (to be named)</li> <li>– Numbers between 10-30</li> <li>– Questions and answers for personal informations.</li> </ul>
4	Express intentions	<ul style="list-style-type: none"> <li>– The verb QUERER (to want)</li> <li>– Present tense</li> <li>– Plural indefinite articles (Unos, unas)</li> <li>– Plural definite articles (los, las)</li> <li>– Explain the reason of something by using POR, PARA, PORQUE</li> <li>– Usage of A, DE, CON</li> </ul>
5	Make sentence with regular verbs in present tense	<ul style="list-style-type: none"> <li>– Conjugation of verbs ending with -AR, -ER, IR in present tense</li> <li>– Verbs and propositions</li> </ul>
6	Make sentence with proper adjectives and adverbs	<ul style="list-style-type: none"> <li>– Number and gender of adjectives</li> <li>– Adverbs BIEN, BASTANTE BIEN, REGULAR, MAL</li> </ul>
7	Describe a place	<ul style="list-style-type: none"> <li>– The verb HAY (there is, there are)</li> <li>– Usage of MUY and MUCHO</li> <li>– Numbers between 30-100</li> </ul>
<b>8</b>	<b>MIDTERM EXAM</b>	
9	Expressing existence and location	<ul style="list-style-type: none"> <li>– The verb ESTAR (to be) and its usage</li> <li>– Difference between the verbs HAY and ESTAR</li> <li>– Location prepositions</li> <li>– Seasons, months and days</li> </ul>

10	Describe climate and countries	<ul style="list-style-type: none"> <li>– Words about climate</li> <li>– Words about geography</li> <li>– Directions</li> </ul>
11	Describe and define places, people or other things.	<ul style="list-style-type: none"> <li>– The words to give general information about a country; money, population, famous dishes etc.</li> <li>– Difference between HAY, SER and ESTAR while describing a place.</li> </ul>
12	Questions to describe and define places, people or other things	<ul style="list-style-type: none"> <li>– Interrogative pronouns and adjectives (CUANTO/A/OS/AS, DÓNDE, CÓMO etc)</li> <li>– Difference between QUÉ and CUÁL/ES.</li> </ul>
13	Describe and define places, people or other things and general review	<ul style="list-style-type: none"> <li>– Superlatives.</li> <li>– General review of all topics</li> </ul>
14	Language practices	–
15	Language practices	–
16	<b>FINAL EXAM</b>	

**Textbook (s)/References/Materials:**

**Textbook:** Jaime Corpas, Eva García, and Agustín Garmendía. Aula 1 Internacional, Nueva edición. Libro del alumno y de trabajo

**Supplementary References:** Will be given by the instructor during the class

<b>Assessment</b>		
<b>Studies</b>	<b>Number</b>	<b>Contribution margin (%)</b>
Attendance		
Lab		
Classroom and application performance grade		
Field Study		
Course-Specific Internship (if any)		
Quizzes / Studio / Critical		
Homework		<b>10</b>
Presentation		
Projects		
Report		
Seminar		
<b>Midterm Exam/Midterm Jury</b>	<b>1</b>	<b>30</b>
<b>General Exam / Final Jury</b>	<b>1</b>	<b>60</b>
<b>Total</b>		<b>100</b>
<b>Success Grade Contribution of Semester Studies</b>		<b>40</b>
<b>Success Grade Contribution of End of Term</b>		<b>60</b>
<b>Total</b>		<b>100</b>

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<b>W o r k l o a d T a b l e</b>			
<b>Activities</b>	<b>Number</b>	<b>Duration (Hours)</b>	<b>Total Workload</b>
Course hours (Including the exam week: 16 x total course hours)	13	3	39
Laboratory			
Application			
Course-Specific Internship			
Field Study			
Study Time Out of Class	13	3	39
Presentation / Seminar Preparation			
Projects			
Reports			
Homework	4	1	4
Quizzes / Studio Review			
Preparation Time for Midterm Exam / Midterm Jury	1	4	4
Preparation Period for the Final Exam / General Jury	1	4	4
<b>Total Workload/25 hours</b>	<b>(120/25 = 4.8)</b>		
<b>ECTS</b>	<b>4</b>		

<b>Course' Contribution Level to Learning Outcomes</b>						
<b>No</b>	<b>Learning Outcomes</b>	<b>Contribution Level</b>				
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>LO1</b>	Recognize individual sounds and common stress patterns in Spanish					X
<b>LO2</b>	Give personal details like names, surnames, address, phone number etc.					X

<b>LO3</b>	Interact by using basic forms of communication like greetings, farewells, please, thanks etc.					X
<b>LO4</b>	Ask and answer simple questions about themselves and other people, describing themselves, where they live, what they do etc.					X
<b>LO5</b>	Use simple phrases and very simple sentences to describe his/her family or people he/she knows and link group of words with very basic linear connectors like “and”, “because”, or “or”.					X
<b>LO6</b>	Ask and answer simple questions about likes, dislikes, preferences about vacations.					X
<b>LO7</b>	Produce simple phrases to describe a place including climate situation.					X

Relationship Between Course Learning Outcomes and Program Competencies									
No	Program Competencies	Learning Outcomes						Total Effect (1-5)	
		L O1	L O2	L O3	L O4	L O5	LO 6		LO 7
1	Have advanced theoretical and up-to-date knowledge in discipline-specific areas such as international trade, finance, logistics, and general business and international business such as economics, marketing, management, accounting.								
2	Evaluate, follow, absorb and transfer new information in the field of international trade.								
3	Conduct market research, carry out projects and develop strategies for a business to open up to international markets.								
4	Use knowledge of national and international trade law and legislation in the management of international commercial operation processes.								
5	Work independently and within an organization, using the knowledge and skills acquired in the field and adopting continuous learning.								
6	Have the ability to apply her theoretical knowledge in real life, with the experience she will gain through practice in departments such as marketing, accounting, foreign trade, finance, logistics.	X	X	X	X	X	X	X	7
7	Have the theoretical knowledge to carry out export, import, customs clearance, logistics, taxation and other international trade activities within the scope of global and regional commercial and economic organizations.								
8	Can develop a business idea, commercialize the business idea, and design and manage their own venture using their entrepreneurial knowledge.								
9	Using strategic, critical, innovative and analytical thinking skills, actively take part in the decision-making processes of the enterprise in the field of foreign trade and finance.								



10	Act in accordance with ethical values, respectful to the environment, social and universal values in all activities it will carry out in its field.	X	X	X	X	X	X	X	7
11	Have the skills to follow up-to-date information at national and international level, to gather information about field, and to communicate with international institutions / organizations using her/him knowledge of English and a second foreign language of her choice.	X	X	X	X	X	X	X	7
12	Gain professional competencies to take charge in national and international businesses, public and private sector organizations	X	X	X	X	X	X	X	7
13	Can evaluate the problems and conflicts encountered in all areas related to international trade from different perspectives with a holistic approach and produce value-based solutions.								
<b>Total Effect</b>									28

<b>Policies and Procedures</b>
<p><b>Web page:</b> <a href="https://www.ostimteknik.edu.tr/uluslararasi-ticaret-ve-finansman-bolumu-209">https://www.ostimteknik.edu.tr/uluslararasi-ticaret-ve-finansman-bolumu-209</a>  <a href="https://www.ostimteknik.edu.tr/international-trade-and-finance-232">https://www.ostimteknik.edu.tr/international-trade-and-finance-232</a></p>
<p><b>Exams:</b> The exams aim at assessing various dimensions of learning: knowledge of concepts and theories and the ability to apply this knowledge to real-world phenomena, through analyzing the situation, distinguishing problems, and suggesting solutions. The written exams can be of two types, i.e. open-ended questions, which can also be in the form of problems or multiple-choice questions. The case could also be carried to the Dean's Office for additional disciplinary action.</p>
<p><b>Assignments:</b> Quizzes and Homework (Assignments) might be applicable. Scientific Research Ethics Rules are very important while preparing assignments. The students should be careful about citing any material used from outside sources and reference them appropriately.</p>
<p><b>Missed exams:</b> Any student missing an exam needs to bring an official medical report to be able to take a make-up exam. The medical report must be from a state hospital.</p>

**Projects:** Not applicable

**Attendance:** Attendance requirements are announced at the beginning of the term. Students are usually expected to attend at least 70% of the classes during each term.

**Objections:** If the student observes a material error in his/her grade, he/she has the right to place an objection to the Faculty or the Department. The claim is examined and the student is notified about its outcome.